Minutes

Greenbrier Elementary School PTA

Date | time January 10, 2023 / 6 PM | Meeting called to order by Hannah

# Principal Report

Book Fair was a success. The Family night was busy and it seems like the kids enjoyed the craft that PTA provided. Spirit Week was the week before Christmas. The students enjoyed all the different days and watching the Grinch on the first day back (because of the snow day) was a good way to start off the year. Fifth grade had their 3-day field trip to Outdoor School. The kids enjoyed themselves and had a good couple of days there. The replacement swing set has been shipped and the material is in our possession now. Installation should take place in January or February. The fifth-grade teachers have not met and decided on what the 5th grade promotion will look like this year. The last couple of years, they have done a 5th grade fun day in the morning and a ceremony with family in the afternoon.

# Treasurer Report

The current balance is $8681.15. Recently, we have had deposits for Jimmy Johns ($240.96), school store ($99.50), and Box Tops ($23.90). We’ve also made the first payment for the yearbook contract ($1500), made donations to the office for field trips ($2,000) and donated playground equipment ($660.19). We will share the link for Amazon Smiles again so we will make a percentage of their sales. We discussed Jimmy Johns fundraiser. The total we made was down this year from the past. We did a Wednesday this time around and we typically do Thursdays.

# Old Business

* Cookie trays- We had a lot of donations for cookies and plating them went very smoothly and quickly. The teachers seem to appreciate it.
* Book Fair- There was a good turnout. The craft went well. We have extra of the craft if we need to use them in the future.

# New Business

* May Meeting- It needs to be changed due to a conflict with a spring concert at the school. The new date will be May 16th at 6 PM.
* Spring Fundraisers- We can do the Flower Power fundraiser again this year. We had a good response with it last year and lots of people said they would definitely buy again. Orders need to be in April 1st. It was decided that March 17th would be the due date for order forms. The order can be submitted on March 27th. The flyers can go home to students on February 23rd or 24th. The flyers will need to be in mailboxes by February 21st.
* Skate Night- It will be held February 18th from 4:30-6:30. Holly will make a flyer for the event and send it home the 26th of January. We will have and RSVP date of February 10th to allow a couple of days to let the skating rink know. The charge will probably be $450, but this is dependent on turn out. All guests are counted, not just skaters.
* Mom/Dad Events- Pre- Covid the PTA would do Muffins with Moms around Mother’s Day and Donuts with Dads in April (because school is closed by Father’s Day). After some discussion about whether or not we should do 1 event for all the family or 2 events for Mom’s and Dad’s (or mother/father figures), it was decided to do 2 events due to parking and space concerns. We will hold Muffins with Moms on May 17th and Donuts with Dads on April 12th. Both events will start at 6:45 AM. We will have muffins (for moms), donuts (for dads), apple juice, orange juice, milk, and coffee. We have PTA meetings the night before both events. This will allow us to set up some stuff the evening before. We will look into pricing for these items, napkins, small plates, and cups. We can do an RSVP and flyer to help ensure we know about how many to plan for.
* Office Request- Dr. Bishop is requesting reimbursement for the popcorn and glow necklaces she purchased for the movie event. The total was $288.11. Rachel motioned to approve and Christina seconded the motion.
* Bonnie’s at the Red Byrd- Mrs. Buhrman made contact with the restaurant about doing a restaurant night there. It was set tentatively for March 20th. The PTA will receive 10% of their sales from 3-8 PM. Mrs. Buhrman had volunteered to work on the flyer for it. Christina motioned to go forward with the restaurant night and Rachel seconded the motion.
* Teacher Reimbursement- Teachers who are PTA members, can submit a receipt to the PTA to be reimbursed for a purchase for their classroom. We have had a $100 limit per teacher. We have 22 teachers that could make use of this. We will send a flyer out now to the teachers and have a May 1st deadline on turning in receipts.
* Coin Wars- It had been discussed at an earlier meeting that we could do penny wars. This would be a very time-consuming event counting and rolling all the change to see whose class is in the lead. We decided we could do liter bottles (or a similar container) with markings up the side to see who can get their classroom’s container the fullest. We will count the change at the end of the week to see how much we’ve made. If other spring fundraisers go well, we may consider not doing this one.
* Spirit Wear Store- We need 36 orders in order to open the store. We have not had much interest or many new students. We will not open the school store in the spring.
* Yearbook- The students have recently uploaded the pictures on to the website. They will be meeting the next two Thursdays. The deadline for ordering the yearbook is April 15th. We will do all paper orders to avoid the extra fees. A flyer will be sent out twice. We discussed at what price the yearbooks should be sold. The cost of the yearbook is $15. Abby motioned to sell the yearbooks for $16 each to cover the cost of the yearbook we buy for the school office and a few extras for anyone who missed ordering a yearbook. Jolee seconded the motion.
* Square 1 Artwork- This fundraiser has not been as successful this year as in years past. There is no “ship to school” or “free shipping” option anymore. This may have affected sales this year. Hannah is gong to contact the company and see if they will continue to only ship to each individual buyer this coming year or not. If someone wants to lead that fundraiser, the box of order forms comes towards the end of August and the art teacher needs to be contacted about doing this during art class.
* Teacher Appreciation Week- May 1st through May 5th is Teacher Appreciation Week. We should be thinking of ideas. We will go ahead and book Stonewerks for coffee and tea for May 3rd because they book up early on and the teachers enjoyed that.
* April 26th is Secretary’s Day. We can discuss any ideas next meeting.
* May 12th is School Nurse’s Day. We can discuss any ideas at the next meeting.
* Book Swap- We budgeted $250 to help supply Scholastic books for the book swap. This event is scheduled for February 9th.
* School Store- Hannah has requested $30 to buy supplies for the school store. Cheryl made the motion and it was seconded by Christina.

# Next Meeting

February 14th at 6 PM is our next meeting.

The meeting was adjourned at 7:15 PM